

## MEETING MINUTES

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**A. CALL TO ORDER**

Board President Smith called the Regular meeting of the Governing Board to order at 6:01 PM.

**B. ROLL CALL: Rachelle Haddoak, Donna Robert, Ernesto Smith, Suzan Solomon, Isaiah Talley**

Board members Haddoak, Robert, Smith, Solomon, and Talley were present.

Cabinet members Avanesyans, Montemayor, Peattie, and Hernandez were present.

**C. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

There were no public comments.

**D. ADJOURN TO CLOSED SESSION**

Adjourned to Closed Session at 6:03 PM.

1. Pursuant to Government Code Section 54957: Public Employee- Possible Employment/Discipline/Dismissal/Release/Complaint of an Employee

2. Pursuant to Government Code Section 54957.6: Labor Negotiations - Negotiator for the District Amanda Montemayor, Assistant Superintendent, Human Resources

**E. RECONVENE TO OPEN SESSION**

Board members returned to Regular Session at 7:03 PM.

**F. REPORT OUT OF CLOSED SESSION**

Board President Smith announced no action was taken in Closed Session.

**G. PLEDGE OF ALLEGIANCE**

Meadows Elementary 4th grade student Maggie Allgood Wurfel and Meadows Elementary Principal Janette Van Gelderen led the Pledge of Allegiance.

**H. APPROVAL OF THE AGENDA**

Agenda approved.

Motion: Robert / Seconded: Solomon

Vote: 5 – 0

**I. APPROVAL OF MINUTES**

1. Consideration of Approving the Minutes of the Regular Meeting of March 25, 2025

Minutes approved.

Motion: Talley / Seconded: Robert

Vote: 5 – 0

2. Consideration of Approving the Minutes of the Special Board Meeting of April 2, 2025

Minutes approved.

Motion: Solomon / Seconded: Talley

Vote: 5 – 0

**J. GOVERNING BOARD AND SUPERINTENDENT'S ANNOUNCEMENTS**

- Board member Solomon welcomed everyone back from spring break;
- Board member Solomon welcomed SCV Council PTA President Rachel Villanueva and incoming President Nicole Just to today's meeting in support of 4th grade Meadows student Maggie Allgood Wurfel;

- Board member Solomon shared that the Governing Board will attend an advocacy trip in Washington, DC later this month to advocate for all educational funding needs and support rural districts. Members of the public are welcome to submit items of discussion regarding the trip, which will be discussed at the April 22, 2025, Board meeting;
- Board member Robert attended the Stevenson Ranch Variety Show and shared she enjoyed the student performances;
- Board member Haddoak invited the public to the upcoming Parent Resource Fair on May 14, 2025, at Wiley Canyon Elementary from 4:00 - 5:30 PM;
- Superintendent Hernandez invited the public to check out the Raising the Curtain Foundation website for upcoming family events to be held at the Newhall Family Theatre;
- Board member Robert invited the public to the upcoming College of the Canyon Star Party & Science Showcase on April 25, 2025, at the Canyon Country campus from 6:00 – 9:30 PM.

#### K. PUBLIC COMMENTS

There were no public comments.

#### L. PUBLIC INTEREST

##### 1. Recognition of Meadows Elementary 4th Grade Student

Congratulations to Meadows Elementary 4th grade student Maggie Allgood Wurfel, who recently won first place in film production for the 2024- 2025 California State PTA Reflections Program. This year's Reflections theme was "Accepting Imperfection."

The title of Maggie's piece is "Kalaver the tripod cat. Maggie shares, "You do not have the same story as everyone else to have a good life. Even if something happens that changes everything, you can still find happiness."

##### 2. Recognition of Classified Employee of the Month

Congratulations to Safety Supervisor Eddi McGarry, who her peers nominated as the Stevenson Ranch Elementary Classified Employee of the Month.

##### 3. Recognition of District Recipients of the 2024-2025 Santa Clarita Valley Association of California School Administrators (ACSA) Awards

Congratulations to the 2024-2025 ACSA Award winners. The names highlighted in yellow are District winners and SCV Charter Honorees. They will be honored at the April's Spring Banquet and the ACSA Region 15 Banquet.

ACSA Award	Newhall Winners/ SCV Charter Winners
Ferd Kiesel	Dr. Leticia Hernandez
Marcus Foster	Michele Krantz
Valuing Diversity	Daria Ramirez
David Millen Mentoring	Janette Van Gelderen
Partners in Excellence	The Boys & Girls Club
Superintendent	Dr. Leticia Hernandez
Elementary Principal	Melissa Wilson
Central Office Administrator (District/County)	Chad Rose
Elementary Co-Administrator	Michael Curry
Classified Leader	Fred Palmer
Personnel/Human Resources Administrator	Amanda Montemayor
Special Education Administrator	Ruth Mouawad Dougall
Business Services Administrator	Arik Avanesyans
Curriculum and Instruction Administrator	Katie Peattie
Technology Administrator	Ken McGaffee
Promising Administrator	Daniella Rizo

**M. CONSENT CALENDAR**

- 1. Removal of Items From the Consent Calendar**  
No items were removed.
- 2. Consideration of Approving Items on the Consent Calendar**  
Consent Calendar approved.  
Motion: Haddoak / Seconded: Solomon  
Vote: 5 – 0  
Roll call vote:  
Haddoak - Aye  
Robert - Aye  
Smith - Aye  
Solomon - Aye  
Talley - Aye
- 3. Consent Calendar- Business Services**
  - i. Consideration of Approving Purchase Orders, B Warrants, and Payroll Warrants**
  - ii. Consideration of Approving District Recurring Contracts**
- 4. Consent Calendar- Human Resources**
  - i. Consideration of Approving Personnel Report #24/25-17**

**N. STAFF REPORTS**

- 1. Staff Reports- Curriculum/Instructional Services**
  - i. Consideration of Approving Meadows Elementary School's Single Plan for Student Achievement (SPSA)**  
Meadows Elementary School's SPSA has been developed by the staff and approved by the School Site Council.  
  
Item approved.  
Motion: / Seconded:  
Vote: 5 – 0
  - ii. Consideration of Approving J Michael McGrath Elementary School's Single Plan for Student Achievement (SPSA)**  
McGrath Elementary School's SPSA has been developed by the staff and approved by the School Site Council.  
  
Item approved.  
Motion: Robert / Seconded: Solomon  
Vote: 5 – 0
  - iii. Consideration of Approving McGrath School's 6th Grade Field Trip to Disneyland**  
Item approved.  
Motion: Solomon / Seconded: Talley  
Vote: 5 – 0
  - iv. For Consideration of Approving 3-year Subscription with MarcoPolo Learning for Preschool students**  
MarcoPolo Learning for Educators (MPFE) is a multilingual solution designed by leading early childhood experts to enhance classroom quality. It provides a comprehensive pathway for professional development, equipping teachers with best practices, especially in teacher-child interactions, and a robust curriculum-supported content library with educator guides to translate learning into practice seamlessly.

Item approved.  
Motion: Robert / Seconded: Talley  
Vote: 5 – 0  
Roll call vote:

## **2. Staff Reports - Business Services**

### **i. Consideration of Accepting the Fiscal Year 2023-2024 Newhall School District Audit Report**

The accounting firm of Eide Bailly has completed the FY23/24 Newhall School District Audit Report. It includes financial information for all District's funds, internal control review, federal and state compliance audits, instructional minutes review, GASB reporting requirements and other related information.

Item accepted.  
Motion: Talley / Seconded: Robert  
Vote: 5 – 0

### **ii. Approval to Purchase Access Control and Video Surveillance System for 12 Sites Utilizing CMAS Contract No. 3-23-01-1017**

This project represents a significant step toward modernizing the District's safety infrastructure.

Item approved.  
Motion: Talley / Seconded: Solomon  
Vote: 5 – 0

### **iii. Approval to Utilize Piggyback Contract from California Multiple Award Schedules (CMAS)**

This cooperative purchasing agreement offers competitive pricing and terms that meet or exceed the District's procurement requirements.

Item approved.  
Motion: Talley / Seconded: Haddoak  
Vote: 5 – 0

### **iv. Consideration of Approving Business Services Board Policies- First Reading**

Board Policy 3100 approved and waived additional readings.

Motion: Haddoak / Seconded: Robert  
Vote: 5 - 0

Administrative Regulation 3100 approved and waived additional readings.  
Motion: Smith / Seconded: Talley  
Vote: 5 - 0

Board Policy 3280 approved and waived additional readings.  
Motion: Robert / Seconded: Haddoak  
Vote: 5 - 0

Administrative Regulation 3280 approved and waived additional readings.  
Motion: Talley / Seconded: Robert  
Vote: 5 - 0

## **3. Staff Reports- Human Resources**

### **i. Consideration of Approving Declaration of Need for the 2025-2026 School Year**

The Declaration of Need is an annual document required by an employing local education agency as a prerequisite to issuing any emergency permit and/or limited assignment permit for that agency.

Item approved.

Motion: Robert / Seconded: Talley

Vote: 5 – 0

**4. Staff Reports-Administrative Services**

**i. Board Discussion about Participating in the City's Annual 4th of July Parade**

The Governing Board directed staff to develop a plan and provide costs for participating in the parade.

**ii. Consideration of Approving the Williams Quarterly Summary Report**

Item approved.

Motion: Solomon / Seconded: Talley

Vote: 5 – 0

**iii. Consideration of Approving Administrative Services Board Policy - Second Reading**

Board Policy 9240 approved and waived final reading.

Motion: Solomon / Seconded: Talley

Vote: 5 - 0

**O. AGENDA ITEMS FOR UPCOMING MEETINGS OF THE GOVERNING BOARD**

- June 10, 2025 McGrath Disney field trip follow-up

**P. ADJOURN TO SECOND CLOSED SESSION**

Second Closed Session was not held.

**Q. ADJOURNMENT**

Board President Smith adjourned the meeting at 8:58 PM.

The next Regular Board Meeting is scheduled for April 22, 2025. Closed Session begins at 6:00 PM. Open Session begins at 7:00 PM.



Rachelle Haddoak, Governing Board Clerk



Dr. Leticia Hernandez, Secretary